



## Invitation to the Annual General Meeting and Board Re-Election Process

Dear Members

I hope this message finds you well.

I am writing to invite you to the upcoming Annual General Meeting (AGM) of the **British Ju Jitsu Association GB**, scheduled for **12th October 10.30 am Mind Body Spirit HQ Raincliffe House, Barker Lane, Brampton, Chesterfield, Derbyshire, S40 1DU**. To increase accessibility, you can also attend via Zoom, please email [bjjagb@icloud.com](mailto:bjjagb@icloud.com)

with your full Name, Address, Club/Association and your BJJAGB Membership number

and a personal invite will be sent to you.

The AGM is an opportunity for all Member Clubs & Associations, along with individual students of Ju- Jitsu to meet and discuss all aspects of the BJJAGB. It is an important meeting and this year's AGM will provide you with the opportunity to gain a further insight of our activities over the past year and our plans for the next twelve months, we therefore ask that you also circulate it to all your students upon receipt. **We very much value your contribution to the activities of the BJJAGB and hope that you can join us either at Mind Body Spirit Martial Arts HQ or via the Zoom link.**

All are invited to submit any questions they may have for the Board, but we will only be able to accept questions until Monday 30th September so that we can make the meeting manageable. Questions can be submitted online using Google Forms. To submit a Google Forms AGM Question or share good practice, click here <https://forms.gle/Ld3LnJEHsbj7YQ4XA>

The meeting is also an opportunity for sharing good practice. If you have any areas of good practice that you would be willing to share at a future meeting, please use the Google Form link above.

As you know, over the past few years, our current board has worked tirelessly to advance our association and grow the sport of Ju Jitsu in close collaboration with Sport England, who continue to recognise us as The National Governing Body for Ju Jitsu.

The achievements of the board have been significant, and the addition of new members last year, with their specialised skills, has strengthened our leadership even further. The existing board has the experience and dedication to see through this period of progress and ensure that we meet all objectives in line with Sport England's expectations.

The following positions are up for re-election;



Chairman	Martin Dixon	Re-election
General Secretary	Sheila Dixon	Re-election
Director Of Membership	Janice Angotti	Re-election
Regional Director, England	Ian Arbon	Re-election
Director of Clean Sports & Coaching co-ordinator	Michael Holden	Re-election
Director of Coaching	James Pape	Re-election
Director of Coaching	Kenneth Blundell	Re-election
Regional Director, Northern Ireland	Stephen Black	Re-election
Regional Director, Scotland and Wales	Gareth Hogan	Re-election
Vice Chair	Claire Fitzgerald	Re-election
Director Safeguarding	Mark Fitzgerald	Re-election

However, in line with our development plan to embrace best practices in governance a number of the board positions will be reviewed within or at the end of this 4 year term and we are looking at individuals with the relevant skills and expertise to work alongside the current Directors during this term. If you have the relevant skills and experiences and are interested in joining the board under the current board mentorship then please send in your expressions of interest and CV to [bjjagb@icloud.com](mailto:bjjagb@icloud.com), by the 29<sup>th</sup> September, 2024.

Applicant for the following positions will be currently accepted;

General Secretary

Director of Coaching

Director of Coaching

We look forward to your participation at the AGM and to working together as we continue to grow and strengthen our association. Last year we had over 80 attendees and it was a great success.





Please see the attached Agenda and general guidance about AGM's.

## **BJJAGB AGM 2024**

### **AGENDA**

For further detail please see the attached guidance sheet.  
We, the Board, very much look forward to seeing you at the meeting.  
Kindest Regards,

#### **BJJAGB Board of Directors**

1. Apologies for absence
  2. Minutes of previous AGM
  3. Chair's report
- Reflection on 2023-2024
    - EDI Committee Update
    - Membership Committee Update
    - BJJAGB National Championship Update
    - Sports England Review Update
  - Plans for 2024-2025
  - Chairman Requests Reports or Questions to be submitted by the 24th of September 2023 via the link <https://forms.gle/Ld3LnJEHsbj7YQ4XA>
  - 4. Secretary's report
  - 5. . Presentation of Accounts PM
  - 6. EDI Chair committee report.
  - 7. Membership committee Report
  - 8. Re-Election of BJJAGB Existing Directors
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- BJJAGB National Championship Update I.A.
  - Sports England Review Update
  - Plans for 2024-2025
  - Chairman Requests Reports or Questions to be submitted by the 24th of September 2023 via the link <https://forms.gle/Ld3LnJEHsbj7YQ4XA>

# BJJAGB ANNUAL GENERAL MEETING GUIDANCE DOCUMENTATION TO MEMBERS)

What is an AGM meeting?

An AGM meeting, also known as an 'Annual General Meeting', or simply 'AGM', is an instrumental meeting in which all the shareholders of our community meet and discuss

aspects of the BJJAGB. Several key activities take place, and this is the primary event through

which BJJAGB engage in the democratic process.

The purpose of an AGM

An AGM is the one scheduled point of time each year at which all shareholders of a community assemble and discuss the status of our organisation.

- OUTLINING THE DIRECTION OF THE COMPANY

One of the elements of the discussion at an AGM is the direction of the Governing Body. The

Chairman of BJJAGB will present an annual report on the future aspirations of the Governing

Body, including priorities and projects over the foreseeable future.

- DISCUSSING THE PAST YEAR'S ACTIVITIES

Another discussion point of the AGM is the past year's activities, highlight the successes,

failures, and status of various changes throughout the Governing Body. This discussion will

fully inform all members of the board and other shareholders of the developments within

BJJAGB, with the ability to discuss.

- BRINGING UP SHAREHOLDER CONCERNS

At the AGM, BJJAGB will open the floor to questions, via a question-and-answer section

immediately following the Chairman's Report. This is a time when shareholders can get

answers from members of the board to alleviate any concerns they may have.

Shareholders are also able to request opportunities to give their own reports, including their

involvement in the Governing Body or thoughts on aspects of the Governing Body such as

upcoming projects.

The chairman request that questions and reports are received at least a week before the

scheduled AGM Meeting.

- VOTING ON A RANGE OF MATTERS

Another activity at an AGM is voting. This will include voting on changes to the organisation's

articles of association and elections of board members for specific positions.